

**Central Sussex Community Rugby Development Partnership**

**Minutes of meeting held at East Grinstead RFC on July 13th 2010**

**Present: - Paul Harding Horsham RFC Chairman  
David Hooker E. Grinstead RFC Secretary  
Paul Chapman Crawley RFC,  
Richard Dewing E. Grinstead RFC  
Mark Eastman St. Francis RFC  
Mick Orton CRC**

- 1. Apologies for Absence :, Alan Jenkins Haywards Heath RFC, Tony Smith Crawley RFC, Bill Bailey Barns Green RFC, Paul Bowen Holbrook RFC.**
- 2. Minutes of Previous Meeting held at Crawley RFC on May 13<sup>th</sup> were agreed as a true record of the previous meeting and signed by the Chairman.**
- 3. Matters Arising**
  - ref 2 Several people had followed up on the demonstration of the Crawley Till/member card system.**
  - Ref 7 Volunteers The Chairman reported that a new volunteer nomination process was being arranged.**
  - First quarter by September over 40s – second quarter by Christmas under 21s – third quarter by February TBA.**
  - ref 8 referees Courses The Horsham course was cancelled.**
  - Ref 12c It was reported that the on line Rugby Ready course was not acceptable for a preliminary for other courses. This gave a potential for a course pooling candidates from clubs in the cluster.**
  - ref 4 Ref 11c Electronic record of player transfers –needed to be reported on London Committee. Paul had raised at Chairs meeting and no information fed back yet.**
  - Ref 4 Ref 12c Paul Chapman advised there was a requirement for a food hygiene course – It was planned to run a course arranged by the RDP next season. Follow up next season.**
- 4. CRC Report Mick Orton report**
  - Mick's June report had been sent out with the meeting agenda.**
  - Mick reported that there were 50 nominations for the district under 14 development course. He would not be involved as it was a Friday. He would be promoting school club links.**
  - He outlined the benefits of V rugby which had a money resource and could arrange a colts section briefing and there was a benefit that volunteers can attend a RFU course foc.**
  - He advised he was available to support training camps to generate revenue. He reported that he would have very limited availability on Tuesday and Thursday evenings as he was coaching Haywards Heath seniors.**

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**5. Use of Club Service level Agreements**

The Chairman ran through the process for preparing the agreement and the action plan process. He emphasised the need for it to be actioned as it would ensure the RFU contribution to the CRC facility. Again it was suggested a joint review session should be arranged.

**6. Seal of Approval**

The Chairman reported that our partnership was currently ok.

**7. First Aid Courses Where and when.**

The Chairman reported that arranging a course was still to be resolved.

**8. Ladies/Girls Rugby a Partnership Approach**

It was reported that there had been a Sussex Ladies and Girls meeting at the Black Horse at Lewes. There had been no reported progress on resurrecting the Central Weald Dragons cluster girls side.

**9. Any Other Business**

- a. The Chairman reported that clubs will shortly receive their invoices for CRC support for 2009-10
- b. The Chairman reported that more roadshow/workshops were being organised to cover :- Club volunteer co-ordinators, referee co-ordinators, club coach co-ordinators, rugby first and new administrators.
- c. Paul Chapman queried the precise requirement for a club safeguarding officer. The Chairman would investigate.
- d. Paul Chapman suggested volunteer awards should be reported on the Sussex website.
- e. The meeting congratulated Mick on achieving his level 3 award

**10. Date and Location of Next Meeting**

It was agreed that we should aim to hold meetings on Mondays in the week preceding the RDP Chairs meeting. The next meeting is planned to be held at Horsham RFC. The secretary would advise a programme when the County dates are known.

The Chairman thanked East Grinstead RFC for hosting the meeting.