

Central Sussex Community Rugby Development Partnership

Minutes of meeting held at Horsham RFC on September 6th 2010

**Present: - Paul Harding Horsham RFC Chairman
David Hooker E. Grinstead RFC Secretary
Paul Chapman Crawley RFC,
Tony Smith Crawley RFC
Mark Stenning Burgess Hill RFC
Allan Butcher Burgess Hill RFC
Alan Jenkins Haywards Heath RFC
Bob Russell East Grinstead RFC
Bill Bailey Barns Green RFC
Mick Orton CRC**

- 1. Apologies for Absence : There were no apologies for absence.**
- 2. Minutes of Previous Meeting held at East Grinstead RFC on July 13th were agreed as a true record of the previous meeting and signed by the Chairman.**
- 3. Matters Arising**
 - Ref 9. Any other Business**
 - Ref 7 Volunteers** The Chairman reported that a new volunteer nomination process was being auctioned and nominations for over 40s up to 250 words should be sent to him by next Tuesday.
 - ref 4 Ref 11c Electronic record of player transfers –needed to be reported on London Committee. Paul had raised at Chairs meeting and no information fed back yet.**
 - b. The Chairman reported that the first roadshow/workshops were being arranged to cover :-, referee co-ordinators and, club coach co-ordinators on 27th September.**
 - c. Paul Chapman queried the precise requirement for a club safeguarding officer. The Chairman reported that Safeguarding Officers were recommended for senior clubs with 17 year old players or vulnerable adults.**
- 4. Chairman's Report**

The Chairman advised several items from the recent Chairs meeting.

 - a. The Wooden Spoon Charity were interested in being involved in events.**
 - b. There was a Christmas lunch arranged for Brighton Pier.**
 - c. The Vetting and Barring scheme appeared to be on the back burner.**
 - d. Mal was reviewing the club support programme.**

Continued page 2

5. **CRC Report Mick Orton report**
Mick showed the new diary report he would be preparing.
Mick reported that he was now involved in the under 14 development course. There would be 2 day sessions at Haywards Heath on 28th and 29th of October with evening sessions on November 1st, 8th and 15th. He needed coaches for these sessions.
6. **CRC/ Club Service level Agreements**
Mick showed examples of agreements to brief those attending so that clubs could return drafts to him as soon as possible.
7. **Seal of Approval**
Haywards Heath were now ok and Burgess Hill was still outstanding. Allan Butcher advised there was a problem with availability of a level 2 course. It needed 12 applicants to run a course in Sussex and anyone interested should contact him.
8. **First Aid Courses Where and when.**
Plans were in hand for a First Aid Course at Burgess Hill
9. **Ladies/Girls Rugby a Partnership Approach**
Horsham are trying to set up a girls section and Amy Grantham may assist. Barns Green now have a group of ladies who have been playing fun rugby.
10. **Programme 2010-2011**
The Chairman requested ideas that we should include in the programme
11. **Any Other Business**
 - a. The Chairman mentioned the value of the mini registrations packs which were available from the RFU and stressed the opportunity of recruiting parents as volunteers.
 - b. Tony Smith advised that Crawley currently had one pitch unavailable.
12. **Date and Location of Next Meeting**
The secretary had included proposed dates on the agenda. These were agreed except that the January meeting would be held on Monday January 10th. Alan Jenkins offered to host the next meeting on November 1st. at Haywards Heath RFC.

The Chairman thanked Horsham RFC for hosting the meeting.